



HARVARD GLOBAL
Research and Support Services, Inc.

Friends of Harvard University UK Trust

Advancing students' research and education

Established by Harvard Alumni in 1984 and registered as a UK charity, the Friends of Harvard University UK Trust is “for the advancement and promotion of education and in particular for any educational and charitable purposes connected with Harvard University, its past and present students.”

The Trust is currently overseen by Harvard Global Research and Support Services, Inc., (“[Harvard Global](#)”), a separate but Harvard-affiliated nonprofit corporation.

Charity number: 290609

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Benefits of Giving

TAX RELIEF FOR DONORS

As a UK Charity, Friends of Harvard UK offers tax relief to UK donors via Gift Aid, enabling you to support the University's research and education activities in a tax-efficient way. Donors in higher tax brackets may be able to claim a tax deduction.

GREATER VALUE AND IMPACT FOR YOUR DONATION

Gift Aid allows Friends of Harvard UK to claim an extra 25p for every £1 donated. This means your donation goes 25% further without any additional cost to you.

Learn more [about Gift Aid](#).

How to Make a Gift

Step 1: Contact your School's alumni and development officer and Friends of Harvard UK's administrator, Sandra Fernandes, sandra@sfernandes.com.

Step 2: Complete a Gift Aid form (attached), if applicable.

Friends of Harvard UK Trust – Fact Sheet

HM Revenue & Customs may take a few weeks to process your Gift Aid reclaim. Additionally, depending on the amount, your donation may be collected in a tranche with other donations, pending the Friends of Harvard UK's Board of Trustees' review and approval for gifting to Harvard University. Upon receiving the Trustees' approval, the full amount of the donation, plus any Gift Aid reclaim received, will be transferred to Harvard University. This process may take 2-3 months.

WAYS TO GIVE

- Bank transfer
- Check
- Credit card, [via JustGiving*](#)

**If donating via credit card, the JustGiving platform accepts several currencies, but there are limitations per transaction. If your donation value is above £50,000, contact Friends of Harvard UK to save on JustGiving's processing fees.*

UK Data Protection and Privacy laws prevent JustGiving from disclosing the donor's name unless it is quoted during the process—it is important to quote your full name and address as you complete the donation process in JustGiving to leverage the benefits of Gift Aid.

JustGiving will automatically claim the Gift Aid from HM Revenue & Customs. JustGiving will then deduct a fee of 5% of the Gift Aid that they collect. If the donation goes straight to Friends of Harvard UK instead of utilizing JustGiving, Friends of Harvard UK doesn't make any deductions.

RESTRICTIONS

Friends of Harvard UK Trust is an independent entity. Although a donor may *recommend* that their donation is given to Harvard University, they may not *instruct* Friends of Harvard UK that the donation is given to Harvard University.

Consult with a tax advisor if you have questions about how Gift Aid will affect your personal tax. Friends of Harvard UK Trust cannot offer tax advice.

Questions and Contacts

- **Friends of Harvard UK Trust:** Sandra Fernandes, sandra@sfernandes.com
- **Harvard Global:** Lia Tjahjana, lia_tjahjana@harvard.edu
- **Harvard Alumni and Development Services:** Chris Cagliuso, christopher_cagliuso@harvard.edu

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Gift Aid declaration – for past, present & future donations

Name of charity or Community Amateur Sports Club

Please treat as Gift Aid donations all qualifying gifts of money made

today in the past 4 years in the future

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

Donor's details

Title ----- First name or initial(s) -----

Surname -----

Full home address -----

Postcode -----

Date -----

Signature -----

Please notify the charity or CASC if you:

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains.*

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.